

# Local Law Filing

(Use this form to file a local law with the Secretary of State.)

Text of law should be given as amended. Do not include matter being eliminated and do not use italics or underlining to indicate new matter.

XXXXXX  
County  
City  
Town  
Village

HOWARD

Local Law No. 2 of the year 192003

A local law outlining the 9-1-1 Addressing Plan  
(Insert Title)

Be it enacted by the Town Board of the  
(Name of Legislative Body)

XXXXXX  
County  
City  
Town  
Village

HOWARD

as follows:

See Local Law annexed hereto.

(If additional space is needed, attach pages the same size as this sheet, and number each.)

State of New York  
County of Steuben  
Town of Howard

Local Law No. 2 of 20 03

A local law outlining the 9-1-1 Addressing Plan

Be it enacted by the Town Board of the Town of Howard as follows:

1. All structures within the Town of Howard shall be identified by an address assigned in accordance with the County of Steuben Addressing Plan for 9-1-1.
2. The owner of each structure shall post the assigned number on the structure adjacent to the main entrance.
3. The number shall be displayed on the structure in Arabic numerals, with any supplemental suffix in block English letters. Said number shall be in reflective material and shall be no less than four (4) inches in height. They shall be of a color that contrasts with the structure.
4. Address numbers shall also be placed on the structure's mailbox or mailbox post. These shall be no less than three (3) inches in height and shall be white reflective numbers/letters on a contrasting background. Where the mailbox is not located at the structure, the roadway name shall be included on the mailbox.
5. If a structure is located more than fifty (50) feet from the roadway, or if it is not clearly visible from the roadway, the number shall be installed on a post on the distant side of the driveway as it is approached from the same side of the roadway as the structure. This installation may be combined with the mailbox post, if the mailbox is located at the drive. The numbers shall be visible in both directions of travel on the roadway.
6. Any previous numbers assigned to the structure shall be removed.
7. Should the owner of the property fail to post the structure numbers, after being duly advised; the Town of Howard may post them and charge the owner. If such charge is not paid by the owner within thirty (30) days, the Town of Howard may add the charge and expense to the property's tax bill.
8. Any police officer, code enforcement officer or other public official authorized to issue appearance tickets may enforce the provisions of this Local Law.

Final adoption by local legislative body.

I hereby certify that the Local Law annexed hereto, designated as Local Law No. 2 of 2003 of the Town of Howard was duly passed by the Town Board on March 12, 2003 in accordance with the applicable provisions of law.

I further certify that I have compared the preceding Local Law with the original on file in this office and that the same is a correct transcript therefrom and of the whole of such original Local Law, and was finally adopted in the manner indicated above.

Loreen A. Karr

Town Clerk

(Seal)

Date: March 26, 2003

(Certification to be executed by Town Attorney)

State of New York  
County of Steuben County  
Town of Howard

I, the undersigned, hereby certify the foregoing Local Law contains the correct text and that all proper proceedings have been had or taken for the enactment of the Local Law annexed hereto.

\_\_\_\_\_  
Town of Howard Attorney

Date: March 25, 2003

(Complete the certification in the paragraph that applies to the filing of this local law and strike out that which is not applicable.)

**1. (Final adoption by local legislative body only.)**

I hereby certify that the local law annexed hereto, designated as local law No. 2 of 192003 of the ~~(County)~~(City)(Town)(Village) of Howard was duly passed by the Town Board on March 12, 19203 in accordance with the applicable provisions of law.  
*(Name of Legislative Body)*

**2. (Passage by local legislative body with approval, no disapproval or repassage after disapproval by the Elective Chief Executive Officer\*.)**

I hereby certify that the local law annexed hereto, designated as local law No. \_\_\_\_\_ of 19\_\_\_\_ of the (County)(City)(Town)(Village) of \_\_\_\_\_ was duly passed by the \_\_\_\_\_ on \_\_\_\_\_ 19\_\_\_\_, and was (approved)(not approved)(repassed after disapproval) by the \_\_\_\_\_ and was deemed duly adopted on \_\_\_\_\_ 19\_\_\_\_, in accordance with the applicable provisions of law.  
*(Name of Legislative Body)*  
*(Elective Chief Executive Officer\*)*

**3. (Final adoption by referendum.)**

I hereby certify that the local law annexed hereto, designated as local law No. \_\_\_\_\_ of 19\_\_\_\_ of the (County)(City)(Town)(Village) of \_\_\_\_\_ was duly passed by the \_\_\_\_\_ on \_\_\_\_\_ 19\_\_\_\_, and was (approved)(not approved)(repassed after disapproval) by the \_\_\_\_\_ on \_\_\_\_\_ 19\_\_\_\_. Such local law was submitted to the people by reason of a (mandatory)(permissive) referendum, and received the affirmative vote of a majority of the qualified electors voting thereon at the (general)(special)(annual) election held on \_\_\_\_\_ 19\_\_\_\_, in accordance with the applicable provisions of law.  
*(Name of Legislative Body)*  
*(Elective Chief Executive Officer\*)*

**4. (Subject to permissive referendum and final adoption because no valid petition was filed requesting referendum.)**

I hereby certify that the local law annexed hereto, designated as local law No. \_\_\_\_\_ of 19\_\_\_\_ of the (County)(City)(Town)(Village) of \_\_\_\_\_ was duly passed by the \_\_\_\_\_ on \_\_\_\_\_ 19\_\_\_\_, and was (approved)(not approved)(repassed after disapproval) by the \_\_\_\_\_ on \_\_\_\_\_ 19\_\_\_\_. Such local law was subject to permissive referendum and no valid petition requesting such referendum was filed as of \_\_\_\_\_ 19\_\_\_\_, in accordance with the applicable provisions of law.  
*(Name of Legislative Body)*  
*(Elective Chief Executive Officer\*)*

\* Elective Chief Executive Officer means or includes the chief executive officer of a county elected on a county-wide basis or, if there be none, the chairperson of the county legislative body, the mayor of a city or village, or the supervisor of a town where such officer is vested with the power to approve or veto local laws or ordinances.

5. (City local law concerning Charter revision proposed by petition.)

I hereby certify that the local law annexed hereto, designated as local law No. \_\_\_\_\_ of 19\_\_\_\_ of the City of \_\_\_\_\_ having been submitted to referendum pursuant to the provisions of section (36)(37) of the Municipal Home Rule Law, and having received the affirmative vote of a majority of the qualified electors of such city voting thereon at the (special)(general) election held on \_\_\_\_\_ 19\_\_\_\_, became operative.

6. (County local law concerning adoption of Charter.)

I hereby certify that the local law annexed hereto, designated as local law No. \_\_\_\_\_ of 19\_\_\_\_ of the County of \_\_\_\_\_ State of New York, having been submitted to the electors at the General Election of November \_\_\_\_\_ 19\_\_\_\_, pursuant to subdivisions 5 and 7 of section 33 of the Municipal Home Rule Law, and having received the affirmative vote of a majority of the qualified electors of the cities of said county as a unit and a majority of the qualified electors of the towns of said county considered as a unit voting at said general election, became operative.

(If any other authorized form of final adoption has been followed, please provide an appropriate certification.)

I further certify that I have compared the preceding local law with the original on file in this office and that the same is a correct transcript therefrom and of the whole of such original local law, and was finally adopted in the manner indicated in paragraph \_\_\_\_\_, above.

*Loreen A. Karr*

Clerk of the County legislative body, City, Town or Village Clerk or officer designated by local legislative body  
Loreen Karr, Town Clerk

Date: March 26, 2003

(Seal)

(Certification to be executed by County Attorney, Corporation Counsel, Town Attorney, Village Attorney or other authorized attorney of locality.)

STATE OF NEW YORK  
COUNTY OF STEUEN

I, the undersigned, hereby certify that the foregoing local law contains the correct text and that all proper proceedings have been had or taken for the enactment of the local law annexed hereto.

Signature Thomas W. Reed II, Esq.

Town Attorney

Title

County  
City of Howard  
Town  
Village

Date: 3/24/03